



TENANCY APPLICATION FORM

Agent Details

Paule Bane Real Estate
Address: 1/346 Porter Street, Templestowe VIC 3106
Phone: 03 98466154
Fax: 03 98466154
Mobile: 0412348565
Email: info@paulebane.com.au

ID: 5214

Details of the property you wish to rent

Address _____

Suburb _____ Rent per week \$ _____

Lease Term _____ Years _____ Months _____

Lease commencement date _____ / _____ / _____

Number of other Applicants to Occupy the Property _____

Adults _____ Children _____ Age(s) _____

Personal Details

Title _____ First Name/s _____

Last Name _____

Date of Birth _____ / _____ / _____ Age _____

Drivers Licence Number _____ State of Issue _____

Alternate ID (eg passport) _____ No _____

Pension Type (if applicable) _____ No _____

Please provide contact details _____

Home Ph _____ Mobile Ph _____

Email _____

Work No _____

Current Address _____

Suburb _____ Post Code _____

ID REQUIRED (100 points required)

Drivers License	50 points
Passport	50 points
Proof of age card	50 points
Copy of gas/water/electricity account	30 points
Copy of mobile phone account	20 points
Medicare card	20 points
Concession card	10 points
Student ID card	10 points

Utility Connections

connectnow. Phone: 1300 554 323
Email: info@connectnow.com.au
Internet: www.connectnow.com.au

A Free Service - Connecting Your Utilities Has Never Been Easier!

connectnow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas and water connections to some of Australia's leading providers. connectnow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV.

This is a value-added service independent of your tenancy application - you are not obligated to use connectnow. If you would like connectnow to contact you to discuss any of the above services please tick the box and a connectnow representative will make all reasonable efforts to contact you within one

working day of receiving an application. If we are unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection can be completed by your requested date.

It is the responsibility of the Tenant to ensure that the Main Electricity Switch is in the "Off Position" between 7am & 7pm on the day connection is required and that there is easy access to the property.

While the connectnow service is FREE, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the connectnow service.

Please Contact Me YES

Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will.

I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information about me from:

(a) The owner or the Agent of my current or previous residences;
(b) My personal referees for this application
(c) My current and past employers;
(d) Any person who maintains any record, listing or database of defaults by tenants;
and I authorise and consent to each of those persons providing requested personal information about me to the Agent. If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy database and to agents/landlords of properties I may apply for in future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

NTD Disclosure Statement

You can contact National Tenancy Database Pty. Ltd. (ABN 65 079 105 025) by:

Telephone: 03 8629 1682 In Person: Level 34, 140 Williams Street

Facsimile: 03 8629 1628 Melbourne VIC 3000

Email: info@ntd.net.au Mail: PO Box 156, Collins St West,

Visit website: www.ntd.net.au Melbourne VIC 8007

Primary Purpose

NTD collects your personal information to provide to its members historical tenancy and public record information on individuals and companies who / which lease residential and commercial property from or through licensed real estate agent members of NTD. NTD also provides credit information on companies / direction applying for commercial leases. The real estate agent / property manager will advise NTD of your conduct throughout the lease / tenancy and that information will form part of your tenant history. NTD usually discloses information to

- Licensed real estate agent members
- NTD's parent company, Collection House Limited (ABN 74 010 230 716) and its subsidiaries
- Credit Bureaus

I acknowledge that I have read and understood this privacy statement.

Signed _____ Date _____

Print Name _____

PLEASE NOTE: Paule Bane Real Estate cannot confirm that any phone lines to the property are operable or able to be reconnected. It is the tenants responsibility to check with the telephone provider before proceeding with the tenancy to confirm the situation with the telephone line.

Ensuring the main switch is in the off position for power connection remains the responsibility of the tenant.

I confirm that I have personally inspected the property.

I confirm that the property was in reasonably clean condition at the time of inspection.

Signature _____

Date _____

Applicant History

How long have you lived at your current address? Years Months

Name of Landlord/Agent (If applicable)

Phone Number

Rent Paid per month

Reason for leaving

What was your previous residential address?

Suburb Post Code

How long did you live at your previous address? Years Months

Name of Landlord/Agent (If applicable)

Phone Number

Fax Number

Rent Paid per month

Reason for leaving

Employment Details

Occupation

Employers Name

Employment Address

Suburb Post Code

Employer Phone Number

Contact Name

Length of employment Years Months

Net Income \$ Per Week \$ Per Month

If self employed, please provide your Accountant as a Referee

Previous Employment Details

Occupation

Employers Name

Employment Address

Suburb Post Code

Employer Phone Number

Contact Name

Length at previous employment Years Months

Net Income \$ Per Week \$ Per Month

Social Security Benefits

Type

\$ Per Week \$ Per Fortnight

If you are a Student, please complete the following

Place of Study

Course being undertaken

Course Length

Student Number

Parents Name Ph:

Campus Contact Ph:

Course Co-ordinator Ph:

Income:

Parents Address Overseas:

Other information

Car Registration

Do you have pets? Yes No If Yes, please specify:

Emergency Contact

Please provide an emergency contact not residing with you

First Name Surname

Relationship Phone no:

Address

Suburb Post Code

Personal Referees (Not related to you)

1. Reference name

Occupation

Relationship Phone no:

Notes

1. Reference name

Occupation

Relationship Phone no:

Notes

How did you find out about this property? (Please Tick)

RENT LIST INTERNET OFFICE FOR LEASE BOARD
OTHER: _____

Please Note: If your application is accepted by the owner, we require the initial rent & bond payments by either **BANK CHEQUES OR MONEY ORDERS**. We do not accept personal cheques, company cheques or cash for these initial payments.